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SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Description/Title of Attached Forms: Revised agenda and private sponsor travel certification form

Purpose of Amendment (describe the reason for amending original submission): Revision to
agenda

07/19/18
(Date)

Allen L Davis
(Signature of Traveler)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

-
1. Sponsor(s) of the trip (please list all sponsors): United Nations Foundation (UNF)
 2. Description of the trip: UN Foundation Congressional Staff Learning Trip to the United Nations
 3. Dates of travel: Thursday, April 19, 2018 - Friday, April 20, 2018
 4. Place of travel: New York, NY
 5. Name and title of Senate invitees: Please see attached.
 6. I *certify* that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - =OR=**
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
 7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

=AND=

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
 8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - =AND=**
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

=OR=

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

=OR=

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

UNF is the sole sponsor of this trip, organizing and conducting all aspects of the program and logistics.

UNF handles all outreach to congressional offices and is the contact for planning purposes.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

UNF works to educate all Americans, including the U.S. Congress, on the importance of a strong U.S.-UN relationship. This learning trip provides an opportunity for congressional staff to visit the UN and take part in meetings with U.S. and UN officials on creating and maintaining safe environments for girls worldwide.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

UNF regularly sponsors a mix of domestic and international congressional trips focused on UN issues.

Between 2011 and 2017, for example, UNF organized staff/Member trips to Atlanta, New York, Tanzania, Cameroon, Liberia, Rwanda, Honduras, Haiti, South Sudan, DR Congo, and the Central African Republic.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Lodging expenses will be below GSA per diem (\$253.00). Food expenses will be equal to GSA per-diem

(\$74.00)

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Roundtrip transportation between Washington DC and NY will be on Amtrak Acela and shuttles to/from NY Penn Station and hotel. UNF will provide round trip business class train tickets. Amtrak Acela is a business class train and the basic fare is business.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: 

Name and Title: Peter Yeo, Senior Vice President of Public Policy and Advocacy

Name of Organization: United Nations Foundation

Address: 1750 Pennsylvania Ave, NW, Suite 300, Washington, DC 20006

Telephone Number: 202-887-9040 (ask for Troy Wolfe)

Fax Number: 202-887-9021

E-mail Address: twolfe@unausa.org

UNITED NATIONS FOUNDATION

AGENDA

United Nations Foundation's Congressional Staff Learning Trip to UN Headquarters April 19 – April 20, 2018

Thursday, April 19

- 2:50 PM – 5:46 PM **Depart Washington, DC via Amtrak Acela #2170 (5:46 PM arrival)**
Location: Union Station
- 5:46 PM – 6:45 PM **Transfer to and Check in at Westin Grand Central Hotel**
Location: Westin Grand Central Hotel, 12 E. 42nd Street, New York, New York
- 6:45 PM **Meet in hotel lobby for departure to dinner**
Location: Westin Grand Central Hotel, 12 E. 42nd Street, New York, New York
- 6:45PM – 7:00PM **Transfer to Dinner at Amali Restaurant**
- 7:00 PM – 9:00 PM **Dinner brief with Ms. Catherine Poulton, UNICEF Specialist for Gender-Based Violence in Emergencies, Child Protection Division**
Location: Amali, 115 E 60th Street, New York, New York
- Briefing Focus: To discuss UNICEF's work on how safe spaces decrease gender based violence (GBV): why they are important, how they enable participation and voice, and how they affect girls' safety.*

Friday, April 20

- 7:45 AM – 8:00 AM **Hotel check-out. Please leave your luggage with the porter and meet in the lobby for departure to the U.S. Mission to the United Nations**
Location: Westin Grand Central Hotel, 212 E. 42nd Street, New York, New York
- 8:15 AM – 9:15 AM **Working Breakfast and Briefing by the U.S. Mission to the United Nations**
Location: U.S. Mission to the UN, 799 United Nations Plaza, New York, New York
- Briefing Focus: Panel of 3-4 issue experts and U.S.- U.N. representatives to provide an overview of U.S.- UN relations and strategic priorities on issues that impact women and girls.*
- 9:15 AM – 9:45 AM **Transfer to United Nations HQ**
- 9:45 AM – 10:30 AM **Briefing by Dr. Henia Dakkak, Senior Advisor at the Humanitarian and Fragile Contexts Branch, Programme Division, UNFPA**
Location: United Nations HQ, S-2723
- Briefing Focus: To define and discuss the importance of creating safe environments for girls in fragile contexts.*
- 10:30 AM – 11:20 AM **United Nations Guided Tour Lecture and Briefing**
Location: United Nations HQ
- Briefing Focus: UN expert-led tour including in-depth daily briefing, historic overview, and chamber-specific briefings on Security Council, General Assembly, Economic and Social Council, and Trusteeship Council.*
- 11:20 AM – 11:40 AM **Transfer to HQ, S-2723**

UNITED NATIONS FOUNDATION

11:40 AM – 12:20 PM **Briefing by Ms. Dina Deligiorgis, Knowledge Management Specialist, UN Women**
Location: United Nations HQ, S-2723

Briefing Focus: To discuss UN Women's work, successes and lessons learned on creating safe environments for girls and women and combating gender-based violence.

12:20 PM – 1:00 PM **Briefing by Ms. Ninette Kelley, Director NY Office, UNHCR**
Location: United Nations HQ, S-2723

Briefing Focus: To explore the importance and impact of UNHCR's work in refugee camps in support of girls' education.

1:00 PM – 1:10 PM **Transfer to Private Dining Room 6**

1:10 PM – 2:00 PM **Working Lunch with Ms. Katja Pehrman, Senior Advisor to UN Women, Former Permanent Representative of Finland**
Location: United Nations HQ – Private Dining Rooms 6

2:00 PM – 2:30 PM **Transfer to New York Penn Station**

3:00 PM **Depart NYC via Amtrak Acela #2163 (5:55 PM arrival)**
Location: New York Penn Station

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Answer to Question 5

Senate Invitee List for United Nations Foundation Congressional Staff Learning Trip to the United Nations Thursday, April 19, 2018 – Friday, April 20, 2018

This learning trip is designed to examine the United Nations and the U.S. Mission to the UN's efforts at combating gender-related violence, and the importance of creating and maintaining safe environments for girls and women worldwide. The following staff have been invited to participate because they are responsible for issues related to foreign policy, global health, and/or women's and gender issues.

- Devin O'Brien – Legislative Correspondent
Sen. Lisa Murkowski (R-AK), Senate Committee on Appropriations
- Krystal Edens - Assistant to the Chief of Staff
Sen. Lisa Murkowski (R-AK), Senate Committee on Appropriations
- Annie Humphrey - Legislative Correspondent
Sen. John Boozman (R-AR), Senate Committee on Appropriations
- Colleen Donnelly - Legislative Assistant
Sen. Jeff Flake (R-AZ), Senate Committee on Foreign Relations
- Igor Khrestin - Legislative Assistant
Sen. Cory Gardner (R-CO), Senate Committee on Foreign Relations
- Alison Toal – Legislative Assistant
Sen. Cory Gardner (R-CO), Senate Committee on Foreign Relations
- Jessica Elledge - Legislative Assistant
Sen. Chris Murphy (D-CT), Senate Committee on Foreign Relations
- Alexandra Davis - Legislative Fellow
Sen. Christopher Coons (D-DE), Senate Committee on Foreign Relations
- Robert Zarate - Senior Foreign Policy Advisor
Sen. Marco Rubio (R-FL), Senate Committee on Foreign Relations
- Ryan Evans - Legislative Assistant
Sen. Johnny Isakson (R-GA), Senate Committee on Foreign Relations

- James Rice - Legislative Director
Sen. Chuck Grassley (R-IA), Senate Committee on Finance
- Ken Flanz - Legislative Director
Sen. Mike Crapo (R-ID), Senate Committee on Finance
- Chris Socha - Legislative Assistant
Sen. James Risch (D-ID), Senate Committee on Foreign Relations
- Rachel Lipsey - Legislative Assistant
Sen. Joe Donnelly (D-IN), Senate Committee on Armed Services
- Brad Bowman - Legislative Assistant
Sen. Todd Young (R-IN), Senate Committee on Foreign Relations
- Nathan Heiman - Legislative Assistant
Sen. Jerry Moran (R-KS), Senate Committee on Appropriations
- Lauren Stockwell - Legislative Assistant
Sen. Pat Roberts (R-KS), Senate Committee on Finance
- Jim Webb - Legislative Assistant
Sen. Rand Paul (R-KY), Senate Committee on Foreign Relations
- Philip Maxson - Chief of Staff
Sen. Mitch McConnell (R-KY), Senate Committee on Appropriations
- Zachary Hosford - Legislative Assistant
Sen. Edward Markey (D-MA), Senate Committee on Foreign Relations
- Afreen Akhter - Legislative Assistant
Sen. Chris Van Hollen (D-MD), Senate Committee on Appropriations
- Algene Sajery - Legislative Assistant
Sen. Ben Cardin (D-MD), Senate Committee on Foreign Relations
- Ryan Kaldahl - Legislative Assistant
Sen. Susan Collins (R-ME), Senate Committee on Appropriations
- Steve Smith - Legislative Assistant
Sen. Angus King (I-ME), Senate Committee on Armed Services
- Brian Turbyfill - Legislative Assistant
Sen. Amy Klobuchar (D-MN), Senate Committee on the Judiciary

- **Dan Burgess - Legislative Assistant**
Sen. Roy Blunt (R-MO), Senate Committee on Appropriations
- **Lindsay Linhares - Legislative Assistant**
Sen. Thad Cochran (R-MS), Senate Committee on Appropriations
- **James Mazol - Legislative Assistant**
Sen. Roger Wicker (R-MS), Senate Committee on Armed Services
- **Daniel Gerig - Legislative Assistant**
Sen. Steve Daines (R-MT), Senate Committee on Appropriations
- **Klon Kitchen - National Security Advisor**
Sen. Benjamin Sasse (R-NE), Senate Committee on Armed Services
- **Will Scheffer - Legislative Assistant**
Sen. Jeanne Shaheen (D-NH), Senate Committee on Foreign Relations
- **Sarah Arkin - Legislative Assistant**
Sen. Robert Menendez (D-NJ), Senate Committee on Foreign Relations
- **Matthew Padilla - Legislative Assistant**
Sen. Tom Udall (D-NM), Senate Committee on Foreign Relations
- **Moran Banai - Legislative Assistant**
Sen. Kirsten Gillibrand (D-NY), Senate Committee on Armed Services
- **Tyler Brace - Legislative Assistant**
Sen. Rob Portman (R-OH), Senate Committee on Foreign Relations
- **Adam Farris - Legislative Assistant**
Sen. James Lankford (R-OK), Senate Committee on Appropriations
- **Laura Updegrove - Legislative Assistant**
Sen. Jeff Merkley (D-OR), Senate Committee on Foreign Relations
- **Theo Merkel - Legislative Assistant**
Sen. Pat Toomey (R-PA), Senate Committee on Finance
- **John Nobrega - Legislative Assistant**
Sen. Jack Reed (D-RI), Senate Committee on Appropriations
- **Matt Rimkunas - Legislative Director**
Sen. Lindsey Graham (R-SC), Senate Committee on Appropriations

- Nicole Porreca - Legislative Assistant
Sen. Tim Kaine (D-VA), Senate Committee on Foreign Relations
- Tim Rieser - Legislative Assistant
Sen. Patrick T Leahy (D-VT), Senate Committee on Appropriations
- Jonathan Hale - Legislative Assistant
Sen. Maria Cantwell (D-WA), Senate Committee on Finance
- Carol Foster - Legislative Assistant
Sen. Ron Johnson (R-WI), Senate Committee on Foreign Relations
- Jeremy Steslicki - Legislative Assistant
Sen. Tammy Baldwin (D-WI), Senate Committee on Appropriations
- Emily Farnell - Legislative Assistant
Sen. Joe Manchin (D-WV), Senate Committee on Appropriations
- Jared Jones - Legislative Assistant
Sen. Shelley Capito (R-WV), Senate Committee on Appropriations
- Amber Bland - Legislative Assistant
Sen. John Barrasso (R-WY), Senate Committee on Foreign Relations

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